2015-2017 Budget
Development, Review and Submittal Schedule

MONTH	TASK	DUE DATE
January	AOC distributes budget instructions	January 10, 2014
February	AOC staff assist with preliminary budget request development as necessary	February 2014
	Budget Instruction letter from Chief Justice distributed	February 2014
March	Preliminary budget **requests that impact AOC** are due Preliminary requests must include: • Brief description of request • Brief description of benefit to be gained • Estimated dollar amount and staffing	March 21, 2014
April	Preliminary budget **requests that do not impact AOC** are due Preliminary requests must include: • Brief description of request • Brief description of benefit to be gained • Estimated dollar amount and staffing	April 11, 2014
	BJA review and comment on preliminary **requests that impact the AOC budget (summary list only)**	April 11, 2014
	JISC review and approve IT budget request (summary list only)	April 25, 2014
May	Proponents invited to present preliminary **requests that impact AOC** at the BJA meeting	May 16, 2014
June	BJA prioritize **requests that impact AOC**	June 20, 2014
	JISC approve detailed decision packages	June 27, 2014
	All final detailed budget requests are due	June 30, 2014
July	Supreme Court Budget Committee Briefing/Presentation-all budget requests Revised final detailed budget requests due to AOC	July 28, 2014 July 30, 2014 July 31, 2014
July	Supreme Court Budget Committee meeting (additional information, presentation and recommendation)	Late July/Early Aug.
August	Supreme Court Budget Committee meeting (additional information, presentation and recommendation)	August 2014
September	Supreme Court Budget Committee meeting (additional information, presentation and recommendation)	September 2014
October	Supreme Court En Banc: final approval & submission to Legislature	October 2014

Note: The dates noted above may change. Date change notification will be sent as soon as possible.